



POSITION: CONTROLLER

LOCATION: WINNIPEG, MANITOBA

Job Summary:

Reporting to the Chief Financial Officer this senior accounting manager position will be responsible for full cycle accounting and financial analysis. As well as managing the increasing demands on the accounting department while providing analysis of financial and operational results.

Responsibilities:

- Monthly internal financial statements and analysis meeting the needs of the CFO and management group.
- Prepare or co-ordinate the preparation of financial statements, summaries, and other cost-benefit analyses and financial management reports
- Evaluate financial reporting systems, accounting procedures and investment activities and make recommendations for changes to procedures, operating systems, budgets and other financial control functions to senior managers and other department or regional managers
- Ensure accounting functions such as reconciliations analysis of major expenses are completed on a timely basis.
- Develop and review financial reports providing accurate accounting of business costs.
- Develop, monitor, and report on key performance indicators for operational and corporate levels.
- Utilize costing system data to provide accurate activity based costing and analysis.
- Work with operational managers to develop cost effective operating processes.
- Recruit, organize, train and manage staff
- Notify and report to senior management concerning any trends that are critical to the organization's financial performance.
- Complete related assignments aimed at improving corporate accounting practices and financial viability.

Qualifications:

- Completion of a recognized accounting designation (CMA, CGA, CA) or senior level student with several years' related experience.
- A bachelor's degree or diploma in a related area, preferred.
- Able to work independently while providing leadership and direction to a variety of work areas.
- Well developed communication and organizational skills.
- Strong analytical skills, detail oriented, and able to meet deadlines.
- Strong computer skills and administrative skills with extensive experience with Microsoft Office Software.
- Several years of experience in accounting, auditing, budgeting, financial planning and analysis or other financial activities preferred.

A resume and cover letter quoting salary expectations can be sent to;

Krista Williamson, CHRP
Human Resource Generalist
60 Eagle Drive, Winnipeg, Manitoba R2R 1V5
Fax: 204-694-7275
Email: HR@gardewine.com

We thank all candidates in advance for their interest. Only those selected for an interview will be contacted.